



## *New features available*

*"SAVE SEARCH TERMS for later use"*  
- SAVE TIME AND EFFORT !

STN Easy now offers 2 new features which make your information search more convenient, time-saving and efficient:

- ▶ **SAVE / RECALL OF QUERY TERMS:** allow you to save search definitions for later recall
- ▶ **DEFINED SEARCHES:** allow you to save complete search strategies for one-click use later

Both options are recommended for frequently used search queries or search terms (e.g. synonyms, IPCs, controlled vocabulary, classification terms, chemical names, company names etc.). Both help you become more efficient because you don't have to retype search terms or recreate search strategies once again at a later time.

The following information is stored:

- ▶ **SAVE / RECALL OF QUERY TERMS:**
  - search terms
  - search fields
  - Boolean Operators
- ▶ **DEFINED SEARCHES:**
  - search terms
  - search fields
  - Boolean Operators
  - databases (incl. from which category)
  - preferences (inclusion of plural and/or abbreviations of search terms)

Note: Within "STN Easy for Intranets" only the Site Administrator will be able to save search terms and queries for the entire user community.

### **How to use**

Start a broad initial search, then refine it for free by recalling saved query terms to narrow your search.

or

Start a broad initial search with saved query terms or with a Defined Search, then refine it for free with specific terms to narrow your search.

### **Costs**

There is no charge to save a query term or a search strategy - however, when used, standard STN Easy search fees apply.

